



BYLAWS

**Saskatoon Stock Car Racing Association
216 – 510 Cynthia Street East
Saskatoon, Saskatchewan, Canada, S7L 7K7**

MISSION STATEMENT

“To provide members a motor sports and entertainment facility to showcase their talents and abilities, while providing our fans, corporate partners, sponsors and media a valuable entertainment experience.”

**Saskatoon Stock Car Racing Association
Code of Business Conduct and Ethics**

ADOPTED September 29, 2025

Expectations

Purpose of the Code of Business Conduct and Ethics. The Stock Car Racing Association (SSCRA), doing business as Bridge City Speedway Inc. and Sutherland Automotive Speedway is committed to conducting business ethically and legally throughout its organization. This Code of Business Conduct and Ethics is a guide to help our members, directors, executive members, volunteers and employees live up to our high ethical standards.

This Code is neither a contract nor a comprehensive manual that covers every situation our members might encounter. It is a guide that highlights key issues and identifies policies and resources to help members reach distinctions that will make the SSCRA proud.

***Honesty.** All members shall be honest and truthful in all their dealings and relationships with co-workers, employees, customers, vendors, or any other person or entity with whom we come into contact when representing the SSCRA.

***Fair Dealing.** We will be fair in all our business dealings, including but not limited to, our relationships with our customers, suppliers, competitors, employees and volunteers. No member should take unfair advantage of anyone through manipulation, concealment, abuse of privileged information or position, misrepresentation of material facts, or any other unfair-dealing practice.

***Compliance With Laws.** We are required to comply with all applicable laws and regulations as we do business.

***Conflicts of Interest.** Business decisions must be based on the best interests of the SSCRA and its members and must not be motivated by personal considerations or relationships.

***Confidential Information.** We will protect confidential information of the SSCRA and our members and customers. Only those with the need to know should have access to confidential information. Such information shall only be disclosed as authorized or legally mandated.

***Protection of Assets.** All SSCRA employees, officers and directors shall protect the corporate assets from theft, carelessness and waste. All SSCRA assets should be used for legitimate business purposes.

***Addendum.** Specific expectations, regulations and direction may further the jurisdiction of this Code of Business Conduct and Ethics, and may be expanded in SSCRA rule books, applications and other documents, provided it adds to and does not remove expectations contained herein.

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ARTICLE I – NAME

1.1 The name of the Association shall be the Saskatoon Stock Car Racing Association

ARTICLE II – OBJECTIVES

The objectives of the Association are to:

- 2.1 Provide and promote the sport of stock car racing in the city of Saskatoon, the province of Saskatchewan and throughout western Canada.
- 2.2 Promote fairness and sportsmanship within the sport of stock car racing.
- 2.3 Promote the sport of stock car racing as a safe, legal and fulfilling alternative to street racing.
- 2.4 Promote the Association as a partner in the community.

ARTICLE III – INTERPRETATION AND DEFINITIONS

- 3.1 Masculine pronouns shall be understood to include the feminine gender.
- 3.2 Bylaws, wherever mentioned, shall refer to the most recent Bylaws of the Saskatoon Stock Car Racing Association.
- 3.3 For the purposes of these Bylaws, Saskatoon Stock Car Racing Association, Bridge City Speedway Inc., Sutherland Automotive Speedway and Western Speed Association are considered one and the same. Membership in one includes membership in all.
- 3.4 Officers or Table Officers, wherever mentioned, shall refer to the President, First Vice-President, Second Vice-President, Recording Secretary and Treasurer.
- 3.5 Board of Directors, wherever mentioned, shall refer to the President, First Vice-President, Second Vice-President, Recording Secretary, Treasurer and the five Directors elected at-large.
- 3.6 Senior Executive Committee, wherever mentioned, shall refer to the President, the First Vice-President, the Second Vice-President, Recording Secretary, Treasurer, the five Directors-at-large and the five Committee Chairs.
- 3.7 Executive Operating Committee, wherever mentioned, shall refer to the President, the First Vice-President, the Second Vice-President, Recording Secretary, Treasurer, the five Directors-at-large, the five Committee Chairs and the five junior-chairs.
- 3.8 Members of Association, wherever mentioned, shall refer to the General Membership of the Saskatoon Stock Car Racing Association.

ARTICLE IV – ELIGIBILITY FOR MEMBERSHIP AND MEMBERS IN GOOD STANDING

- 4.1 There shall be two classes of membership, voting and non-voting.
- 4.2 Voting members shall be those who hold a full membership and are over the age of 18.
- 4.3 Non-voting members shall be those who hold a junior membership and are under the age of 18.

- 4.4 Any person may become a member of the Association upon application and payment of membership fees, acceptance of our code of conduct, and approval of his/her application by the Executive Committee. Any resolution of the Executive Committee admitting a person as a member shall be effective immediately unless such a resolution has been set aside by members at a general meeting.
- 4.5 Any member may withdraw from the Association at any time by notice to the Association. Any membership fees paid are non-refundable.
- 4.6 Memberships must be renewed annually and expire on the January 31 following date of purchase. Members are not entitled to vote at a meeting or stand for an executive position unless their membership has been approved by the Executive.
- 4.7 Voting members shall be entitled to attend all meetings of the association and to vote at the election of any or all offices of the Association and to enjoy all rights and privileges afforded by the Association members.
- 4.8 Junior members may attend all meetings of the membership, may speak to a resolution, but hold no voting rights.
- 4.9 Only members who have reached the age of majority (18 years) are eligible to be nominated and elected as a Director, Officer, Chairperson or a Junior Chairperson of the association.
- 4.10 The annual membership fee will be established by the general membership. The membership may set a two-tier age-based pricing schedule, with a lower fee for "Junior Members" and no fee for Lifetime members.
- 4.11 Lifetime memberships may be bestowed upon any person who has been a member of the Association for 25 years. Lifetime members must still apply each year and enjoy the same privileges and voting rights as other voting members.
- 4.12 Membership interest of a member in the Association is not transferable and is terminated when:
 - a) He/she dies or resigns.
 - b) He/she is expelled, or his/her membership is otherwise terminated in accordance with the articles or bylaws of the Association.
 - c) His/her term of membership expires; or,
 - d) The Association is liquidated or dissolved.
- 4.13 The rights and privileges of a member in the Association, including any rights in the property of the Association, cease to exist when his/her membership interest in the Association is terminated.
- 4.14 Each voting member of the Association is entitled to one vote at a meeting of members.
- 4.15 The membership may elect Directors and Officers of the Association, specify their duties and delegate to them the powers the membership may see fit.

ARTICLE V – ANNUAL MEETING, SPECIAL MEETINGS AND REGULAR MEETINGS

- 5.1 The annual meeting of the Association will be held on the third Monday of January, commencing at 7:00 p.m.
- 5.2 Meetings of the General Membership will be held on the third Monday of February, April, June, August and October of each year.
- 5.3 Annual elections shall be held at the regular general meeting of the membership in October, as outlined in Article VI.
- 5.4 The Operating Executive Committee shall meet on a set day during the first full week of each month, and at any other time as determined necessary by the Executive Committee.
- 5.5 The Board of Directors shall meet as necessary.
- 5.6 A special meeting of the Association may be called by the President as and when he/she considers it necessary, but he/she shall call a special meeting of the Association when requested to do so in writing by at least ten members
- 5.7 A special meeting of the Operating Executive Committee may be called by the President as and when he/she considers it necessary, but he/she shall call a special meeting of the Operating Executive Committee when requested to do so in writing by either vice-president or at least three members of the Operating Executive Committee.
- 5.8 A special meeting of the Board of Directors may be called by the President as and when he/she considers it necessary, but he/she shall call a special meeting of the Board of Directors when requested to do so in writing by either vice-president or at least three Directors.
- 5.9 Notice of a special meeting of the membership or executive shall be given at least 48 hours prior to the start of such meeting. Notice shall be by email, individual telephone and/or SMS text notifications, and social media, and may include posters, advertisement, individual notices, and website notices as may be decided by the Executive Committee. No business other than that included in the notice of the special meeting may be conducted at a special meeting of the membership or executive.
- 5.10 The new executive elected in October begins in office with the November Operating Executive Meeting. This is a transition meeting where the old executive wraps up the current year and the new executive starts setting goals for the next season. The first order of business for this first meeting of the new executive shall be to take the oath of office and sign the Code of Business Conduct agreement.
- 5.11 Quorum:
 - a) Quorum for general membership meetings, special membership meetings and annual membership meeting shall be 25 members present. No proxy voting.
 - b) Quorum for Operating Executive meetings shall be 11 members present (50% + 1).
 - c) Quorum for Board of Director meetings shall be 6 members present (50% + 1).

- 5.12 The order of business at the annual meeting in January will be as follows:
- a) Call to order
 - b) Approval of agenda
 - c) Reading of minutes of previous Annual Meeting
 - d) President's Report
 - e) Treasurer's Report and Budget
 - f) Committee Reports
 - g) Bylaw Amendments
 - h) New Business
 - i) Adjournment
- 5.13 The order of business at general membership meetings will be as follows:
- a) Call to order
 - b) Approval of the agenda
 - c) Reading of minutes of previous meeting
 - d) President's Report
 - e) Treasurer's Report
 - f) Committee Reports (including rule changes in February)
 - g) Nominations and elections (October general membership meeting only)
 - h) New Business
 - i) Adjournment
- 5.14 Voting shall be by secret ballot in the case of election of officers, directors, committee chairs, junior chairs and technical representatives, and by show of hands in other cases, except where a secret ballot is requested by at least three members.
- 5.15 **Operating Executive Committee Meetings**
- a) The Operating Executive Committee shall meet on a set day of the first full week of each month and at any other time as determined necessary by the Executive Committee.
 - b) A special meeting of the Operating Executive Committee may be called by the President, either Vice-President or three other members of the Executive Committee.
 - c) The Operating Executive consists of the President, 1st Vice-President, 2nd Vice-President, Treasurer, Recording Secretary, the five Directors elected at-large, the five Committee Chairs and the five junior chairs.
 - d) A quorum is present if 11 members of the Executive Committee are present in person, or virtual if available.
 - e) The order of business for Executive Committee meetings will be:
 - i) Call to order.
 - ii) Approval of agenda.
 - iii) Reading of minutes of the previous meeting.
 - iv) Business arising.
 - v) President's report.
 - vi) Treasurer's report.
 - vii) New membership approvals
 - viii) Management/consultant reports.
 - ix) Committee Reports.
 - x) New Business.

- xi) Swap.
- xii) Adjournment

**ARTICLE VI – NOMINATION AND ELECTION OF OFFICERS, DIRECTORS,
COMMITTEE CHAIRS AND COMMITTEE MEMBERS**

6.1 Nomination

- 6.1.1 Nominations for positions up for election will be received at the General Membership Meeting in October of each year.
- 6.1.2 Persons nominated must be members of the Association, in good standing.
- 6.1.3 Persons nominated for any position must hold the minimum qualification for that position:
 - 6.1.3.1 Director-at-Large should have two of the following:
 - a) Served in a senior Executive Position for a minimum of three years.
 - b) Demonstrate a superior understanding of the organization, and business in general.
 - c) Demonstrate a strong business acumen.
 - 6.1.3.2 Table Officers, as Directors shall have three years of Executive experience (Chair/Junior Chair).
 - 6.1.3.3 Committee Chairs shall have served at least one year as a Junior Chair.
 - 6.1.3.4 Junior Chairs shall require no Executive experience.
- 6.1.4 If an elected official resigns from their position for any reason (excluding running for an alternative position), that member may not run for elected office for three years (effective October 2026).
- 6.1.5 Persons nominated must be present at the meeting to accept nomination or may submit a duly signed) letter stating their intent to stand for nomination.
- 6.1.6 Members elected must submit a criminal record check no more than one year old.
- 6.1.7 The positions of President, First Vice-President, Second Vice-President, Recording Secretary, Treasurer and the five Committee Chairs will be elected for two-year terms, as follows:
 - a) The positions of President, Second Vice-President, and Treasurer -will be nominated and elected in odd numbered years.
 - b) The positions of First Vice-President and Recording Secretary are to be elected in even numbered years.
 - c) **(New)** Five Director-at-large positions shall be elected as follows:
 - i) Two positions shall be elected for a three-year term in 2025
 - ii) Two positions shall be elected for a two-year term in 2025
 - iii) One position shall be elected for a one-year term in 2025
 - iv) Starting in 2026 one position shall be elected for a three-year term, then two positions each year for three-year terms, with one position only filled every third year.

- d) Chairpersons for the Advertising and Promotions Committee, the Fan-side Committee and the Fundraising Committee shall be elected for a two-year term in even numbered years.
- e) Chairpersons for the Buildings and Grounds Committee and the Competition Committee shall be elected for a two-year term in odd number years.
- f) If any of the above positions are vacated during the term of the position, the balance of the term for that position will be up for election.

6.1.7 Five Junior Chairs will be elected each year.
Technical advisors equal to the number of divisions racing in the Saskatoon Stock Car Racing Association will be elected each year.

6.2 Elections

- 6.2.1 Nominations and elections will be conducted by the nomination committee.
- 6.2.2 Nominations and elections will be held one position at a time in the following order, considering the positions up for election:
 - a) Director-at-large (en-masse)
 - b) President.
 - c) First Vice-President.
 - d) Second Vice-President.
 - e) Treasurer.
 - f) Recording Secretary.
 - g) Committee Chairs.
 - h) Junior Chairs (en masse).
 - i) Technical Advisors (en masse).
- 6.2.3 The name of each member nominated shall be posted in the order nominated.
- 6.2.4 The chair shall call for nominations a first, second and third time before declaring nominations closed.
- 6.2.5 The name of each nominee will be read in reverse order of nomination and the nominee shall declare their intent to stand or decline for election.
- 6.2.6 If more nominees stand than there are vacant positions, a vote by secret ballot will take place.
- 6.2.7 If there are fewer nominees than positions to be filled, nominees will be voted on by secret ballot and ratified by the members present.
- 6.2.8 The nomination committee will decide on the form of ballot used and shall conduct the election.
- 6.2.9 The ballots will be counted, and the winner declared before moving to the next position open for nomination. A simple plurality of votes cast will decide the winner. If a tie vote is declared, a run-off election will be held for the members with the tied votes.
- 6.2.10 If no member stands for election for one of the director positions (Table Officer and Director-at-Large), the position must remain vacant for that year.

6.2.11 If no member stands for election for a Committee position, the position will be declared vacant and may be filled by the Operating Executive Board until the next Annual Meeting.

6.3 Removal from Office

The Association may, by vote of the majority of members present at a special meeting of members, remove any officer or officers from office.

6.4 Installation

All duly elected Officers, Directors and Operating Executive Committee members shall be installed at the first Executive Committee meeting following election.

6.5 By-Elections

Should an office become vacant for any reason, the Board of Directors may appoint a member in good standing to fill the vacancy until the next cycle of elections (October).

ARTICLE VII – EXECUTIVE AND DIRECTOR JOB DESCRIPTIONS

7.1 President

7.1.1 Elected for a two-year term in odd numbered years.

7.1.2 Is a Director of the Association.

7.1.3 The President shall preside at all general meetings of the Association, all Operating Executive Committee meetings and all meetings of the Directors.

7.1.4 Is a member of the Budget Committee.

7.1.5 Is Chair of the Bylaws and Constitution Committee, made up of Directors of the Association.

7.1.6 Is an ex-officio member of all committees.

7.1.7 Is responsible for:

- a) The organization of meeting, i.e., agendas.
- b) All aspects for the efficient running of the Association and track.
- c) To delegate duties as seen fit.
- d) To be aware of what is happening in racing, in all classes throughout the racing community.
- e) To ensure all duties are performed or arrangements have been made that ensures they will be performed.
- f) Work with other members in the organization of special events.
- g) Ensures timely and accurate information is relayed to the general membership.
- h) General public relations on behalf of the Association.
- i) Other duties as may be determined by the members of the Association.

7.2 First Vice-President

7.2.1 Elected for a two-year term in even numbered years.

- 7.2.2 Is a Director of the Association.
- 7.2.3 Chairs the Budget Committee.
- 7.2.4 In the absence of the President, performs all duties of the President.
- 7.2.5 If the office of President falls vacant, be the Acting President on an interim basis until the Board of Directors elects a new President.
- 7.2.6 Chairs the nomination committee, made up of Directors of the Association, in the year their term does not expire.
- 7.2.7 Is an ex-officio member of, monitors and advises the Advertising and Promotions and Media Relations Committee, the Fan Side Committee, and the Fund-Raising.
- 7.2.8 Other duties and responsibilities as may be determined by the members of the Association.

7.3 **Second Vice-President**

- 7.3.1 Elected for a two-year term in odd numbered years.
- 7.3.2 Is a Director of the Association
- 7.3.3 Is a member of the Budget Committee.
- 7.3.4 In the temporary absence of the President and the First Vice-President, performs all duties of the President and First Vice-President.
- 7.3.5 Chairs the nomination committee, made up of Directors of the Association, in the year their term does not expire.
- 7.3.6 Is an ex-officio member of, monitors and advises the Buildings and Grounds Committee, The Competition Committee and the Volunteers Committee.
- 7.3.7 Other duties and responsibilities as may be determined by the members of the Association.

7.4 **Treasurer**

The Treasurer is elected for a two-year term in odd-numbered years and is a Director of the Association. The Treasurer is responsible for oversight of the Association's financial matters and is supported by an Assistant, who executes the day-to-day tasks under the Treasurer's direction.

- 7.4.1 Elected for a two-year term in odd-numbered years.
- 7.4.2 Serves as a Director of the Association.
- 7.4.3 Serves as a member of the Budget Committee.
- 7.4.4 Oversees monthly financial reporting to the Executive Committee, including revenues, expenditures, budget variances, and account balances. The Assistant prepares the reports for review and approval by the Treasurer.
- 7.4.5 Supervises the maintenance of the general ledger for all Association accounts, as maintained by the Assistant.
- 7.4.6 Ensures all moneys received are deposited in the appropriate Association accounts by the Assistant.

- 7.4.7 Oversees the reconciliation of bank statements for all Association accounts, as completed by the Assistant.
- 7.4.8 Ensures that all expenditures are supported by appropriate documentation (e.g., approved vouchers, purchase orders, invoices, and receipts), collected and maintained by the Assistant.
- 7.4.9 Monitors accounts receivable and accounts payable; the Assistant is responsible for tracking and recordkeeping.
- 7.4.10 Maintains oversight of sponsorship and advertising account records, which are tracked and updated by the Assistant.
- 7.4.11 Is responsible for ensuring the Association remains in good standing with applicable tax authorities and regulatory bodies, including but not limited to:
 - a) Ensuring the filing of monthly and annual tax returns and required government forms
 - b) Ensuring remittance of payroll deductions, GST/HST (if applicable), PST, LCT and other statutory obligations
 - c) Maintaining compliance with corporate registration and reporting requirements (e.g., annual return filings with Corporations Canada or relevant provincial authority)
 - d) Working with the accountant or other professionals to ensure all deadlines and requirements are met
 - e) Directing the Assistant to gather, maintain, and submit all necessary compliance documentation
- 7.4.12 Ensures that all necessary financial records and documentation are provided to the accountant for preparation of the year-end financial statement, or for financial statements requested during the year. The Assistant gathers and submits the required materials.
- 7.4.13 The Treasurer is responsible for the following event-related financial activities, with execution delegated to the Assistant:
 - a) Tracking ticket inventories and reconciling ticket sales reports
 - b) Delivering floats and collecting receipts from concessions and gate operations
 - c) Making bank deposits
 - d) Transferring funds to cover prize money
 - e) Preparing prize slips
 - f) Delivering cheques to the President for signing
 - g) Collecting and distributing mail as appropriate
- 7.4.14 Performs other duties and responsibilities as may be determined by the members of the Association. Tasks may be delegated to the Assistant as appropriate.

7.5 **Recording Secretary**

- 7.5.1 Elected for a two-year term in even numbered years.
- 7.5.2 Is a Director of the Association

- 7.5.3 Keep full and accurate account of the proceedings of all annual, general and Executive Committee meetings.
- 7.5.4 Record all motions, with the mover's and seconder's names, along with voting results, in the minute book of the Association.
- 7.5.5 Record all alterations in the Bylaws.
- 7.5.6 Answer correspondence and fulfill other secretarial duties as required.
- 7.5.7 File all letters, correspondence and communication.
- 7.5.8 Prepare and distribute all circulars and notices to members of the Association.
- 7.5.9 Obtain and send out sponsor passes.
- 7.5.10 Order and pick up supplies (tickets, etc.).
- 7.5.11 Maintain a record of membership in the Association and issue membership cards.
- 7.5.12 Other duties and responsibilities as may be determined by the members of the Association.

7.6 Director-at-large (New)

- 7.6.1 Elected for a three-year term. The terms are staggered, with Directors elected in a cycle each year of one-two-two. In 2025, two shall be elected for a three-year term, two shall be elected for a two-year term and one shall be elected for a one-year term. In 2026, one shall be elected, two in 2027 and two in 2028, all for three-year terms. This cycle continues.
- 7.6.2 The Directors, including the Table Officers are a watchdog group to ensure that all aspects of the Association are running properly.
- 7.6.3 Directors have the authority to monitor the finances of the Association.
- 7.6.4 Directors can review decisions made by the Officers and Operating Executive Committee. Directors are expected to guide the Operating Executive Committee through discussions but may veto a decision of the Operating Executive Committee as a last resort and suggest alternatives.
- 7.6.5 A Director or Officer may receive a reasonable indemnification for the expenses incurred on behalf of the Association as a Director or Officer.
- 7.6.6 The articles are deemed to state that the Directors of the Association may, with authorization of the majority of members present:
 - a) Borrow money upon credit of the Association.
 - b) Issue, re-issue, sell or pledge debt obligations of the Association.
 - c) Give a guarantee on behalf of the Association to secure performance of an obligation of any person.
 - d) Mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired, to secure an obligation of the Association.
- 7.6.7 The Directors may, by resolution, delegate the powers mentioned in the preceding item to a Director, a committee of Directors or an Officer. This

assumes that the powers of the Directors to do these things have not been restricted by the articles or Bylaws.

7.6.8 A majority of the number of Directors or minimum number of Directors required by the articles constitutes a quorum of any meeting of Directors and, notwithstanding any vacancy among Directors, a quorum of Directors may exercise all the powers of the Directors.

7.6.9 Other duties and responsibilities as may be determined by the members of the Association.

7.7 **Committee Chair**

7.7.1 Committee Chairs shall be elected by the membership. To be nominated the member must have served at least one year as a Junior Chair. These Committees include:

- a) Advertising and Promotions
- b) Buildings and Grounds
- c) Competition
- d) Fan Side
- e) Fundraising

7.7.2 Elected for a two-year term.

7.7.3 Is a member of the Operating Executive Committee.

7.8 **Junior Chair**

7.7.1 Elected for a one-year term.

7.7.2 Is a member of the Operating Executive Committee.

7.7.3 Each Junior Chair is assigned to a committee. These Committees include:

- a) Advertising and Promotions
- b) Buildings and Grounds
- c) Competition
- d) Fan Side
- e) Fundraising

7.7.4 Assists the Committee they are assigned to in the performance of their duties. This may include acting as chair of their assigned committee in the absence of the Chair.

7.7.5 Other duties and responsibilities as may be determined by the members of the Association.

7.9 **Attendance**

If an Operating Executive Committee member misses three or more meetings in a calendar year without just cause, the Operating Executive Committee may remove that member from the Operating Executive by resolution with a one-month notice of motion. The Operating Executive Committee will then fill that position from within or appoint another member from the general membership until the next October elections, by majority vote of the Operating Executive Committee.

ARTICLE VIII – COMMITTEES

8.1 Advertising and Promotions and Media Relations Committee

- 8.1.1 Committee membership consists of the Elected Chair and Junior Chair appointed by the Executive Committee and any other members they determine necessary.
- 8.1.2 Develop and finalize an inventory of all items used in and available for advertising.
- 8.1.3 Develop a strategy to grow corporate sponsorship and advertising revenue.
- 8.1.4 Develop an advertising strategy and budget.
- 8.1.5 Organize appropriate functions for corporate sponsorships and partners.
- 8.1.6 Maximize corporate partner involvement in the track.
- 8.1.7 Develop relevant publications (race programs, brochures, tickets, coupons, etc.).
- 8.1.8 Develop a public and media relations policy to maximize exposure.
- 8.1.9 Develop a plan to ensure the website is updated and current.
- 8.1.10 Develop required advertising materials and ads.
- 8.1.11 Work with Competition Committee and Fan Side Committee to develop race and event schedule.
- 8.1.12 Other responsibilities as determined.

8.2 Buildings and Grounds Committee

- 8.2.1 Committee membership consists of the Elected Chair and Junior Chair appointed by the Executive Committee and any other members they determine necessary.
- 8.2.2 Develop a maintenance plan which includes seasonal opening, closing and ongoing maintenance requirements.
- 8.2.3 Develop a work party schedule to provide opening and closing of the track for events and rentals and ongoing maintenance requirements.
- 8.2.4 Hire, direct and supervise a maintenance person as approved in the budget.
- 8.2.5 Arrange necessary maintenance, repairs and improvements required.
- 8.2.6 Other responsibilities as determined.

8.3 Competition Committee

- 8.3.1 Committee membership includes the Elected Chair and Junior Chair assigned by the Executive Committee and the Technical Advisors elected by the membership.
- 8.3.2 Hold informational meetings with each Division to develop any rule changes for the upcoming season.
- 8.3.3 Develop proposed rule changes for approval by the Executive Committee and presented to the membership at the February general meeting.

- 8.3.4 Develop a technical inspection program which includes safety inspections of all cars and ensure all cars conform to the rules for their respective Divisions.
- 8.3.5 Work with the Advertising and Promotions Committee and the Fan Side Committee to develop the race and event schedule for the season.
- 8.3.6 Develop the race day schedules for each event.
- 8.3.7 Ensure appropriate Officials, track, safety and ambulance personnel are in place for each event as required.
- 8.3.8 Organize and develop a plan to grow the base of volunteers for all areas of operation;
- 8.3.9 Develop a schedule and organize volunteers as required;
- 8.3.10 Develop a plan to reward volunteers;
- 8.3.11 Assign transponders for scoring systems and maintain records thereof.
- 8.3.12 Maintain results, points and standings for race events and Divisions.
- 8.3.13 Ensure two-way radios are charged and assign same as required for each race event.
- 8.3.14 Maintain computer and network systems for the scoring system and standings.
- 8.3.15 Other responsibilities as determined.

8.4 **Fan Side Committee**

- 8.4.1 Committee membership consists of the Elected Chair and Junior Chair appointed by the Executive Committee and any other members they determine necessary.
- 8.4.2 Monitor and update hotline.
- 8.4.3 Develop a season ticket campaign.
- 8.4.4 Develop and propose an admission pricing package for recommendation to Executive Committee.
- 8.4.5 Develop and manage contracts with external vendors and service providers.
- 8.4.6 Organize and develop a policy for the provision of concessions, food services and catering services on the fan side of the facility and in the pits. Organize and develop a policy for the provision of alcohol services within the facility.
- 8.4.7 Hire managers or contractors for food services, alcohol services and catering as required and approved in the budget.
- 8.4.8 Develop a schedule and work with the managers to organize staffing as required.
- 8.4.9 Work with the manager to ensure the required inventory is in place. Approve and forward invoices to Treasurer as required.

- 8.4.10 Ensure all licensing and approvals (Health, Liquor and Gaming) are in place for the season.
- 8.4.11 Organize and develop a plan to grow the base of volunteers for all areas of operation;
- 8.4.12 Develop a schedule and organize volunteers as required;
- 8.4.13 Develop a plan to reward volunteers;
- 8.4.14 Work with race teams to have cars on display.
- 8.4.15 Ensure appropriate personnel are present, i.e., ticket sellers, ticket takers, security, ushers, etc.
- 8.4.16 Develop a hospitality plan and manual.
- 8.4.17 Develop policies with regard to parking, signage, etc.
- 8.4.18 Ensure appropriate announcers are in place for events.
- 8.4.19 Other responsibilities as determined.

8.5 Fundraising Committee

- 8.5.1 Committee membership consists of the Elected Chair and Junior Chair appointed by the Executive Committee and any other members they determine necessary.
- 8.5.2 Develop and monitor fund raising opportunities.
- 8.5.3 Administers lottery license and 50/50 program.
- 8.5.4 Organize social events.
- 8.5.5 Plan, organize and order trophies.
- 8.5.6 Plan and organize year end banquet.
- 8.4.7 Develop and monitor Junior Racing program;
- 8.4.8 Work with junior members, race teams and Competition Director to find appropriate placements for junior members;
- 8.4.9 Works with community groups to establish displays at events and businesses outside of the track. Schedules members and cars to be in attendance these organized displays or events;
- 8.5.10 Other responsibilities as determined.

8.6 Budget Committee

- 8.6.1 Committee membership consists of the President, the First Vice-President, the Second Vice-President and the Treasurer.
- 8.6.2 The First Vice-President is Chair.
- 8.6.3 Prepare an annual budget for approval by the Executive Committee.
- 8.6.4 Develop policies on capital planning, financing, reserves, etc.

8.7 Constitution and Bylaw Committee

- 8.7.1 Committee membership is made up of the Directors of the Association

8.8.2 Chaired by the President.

8.9.3 Reviews the Association Constitution and Bylaws and recommends changes.

8.8 Appeals Committee

8.8.1 Consists of the President, the First Vice-President and the Second Vice-President.

8.8.2 The President will appoint a Director to replace a member of the committee should any have to stand down due to conflict of interest.

8.8.3 Any member who faces a penalty or discipline by the Association (except a black flag during racing) may appeal that penalty or discipline. This committee will hear the appeal and issue a ruling, which will be final and binding.

8.8.4 The committee may refer any matter to the Executive Board, whose decision will be final and binding.

ARTICLE IX – THREATS OF LEGAL ACTION AND HOSTILE CONDUCT

9.1 Prohibited Conduct

The SSCRA is committed to fostering a safe, respectful, and cooperative environment for all members, participants, officials, and stakeholders. The following conduct is strictly prohibited and may result in immediate sanction in accordance with the Association's bylaws and disciplinary procedures:

- a) **Malicious or bad-faith threats of legal action** against the SSCRA, its officers, directors, officials, sponsors, members, or participants, where such threats are made with the intent to intimidate, harass, or disrupt the operations or reputation of the Association, rather than to seek legitimate resolution of a grievance; or
- b) **Harassment, intimidation, personal threats**, or other forms of hostile or abusive behaviour directed toward the SSCRA or any of its stakeholders;

Nothing in this section shall be interpreted as restricting any person's lawful right to initiate legal action in good faith and with proper cause.

9.2 Effect of Forfeiture or Sanction

9.2.1 In the case of a member, forfeiture of membership shall include, without limitation:

- a) Loss of eligibility to participate in racing events sanctioned by the SSCRA;
- b) Loss of the right to attend or vote at general membership meetings or executive meetings of the SSCRA; and
- c) Denial of access to the Sutherland Automotive Speedway (Bridge City Speedway) grounds or any SSCRA sanctioned event

9.2.2 In the case of a non-member, sanctions may include, without limitations:

- a) Immediate removal from the Sutherland Automotive Speedway (Bridge City Speedway) grounds or any SSCRA sanctioned event;
- b) Prohibition from future attendance at SSCRA events or facilities; and

c) Denial of eligibility for future membership in the SSCRA.

9.3 Additional Disciplinary Measures

The SSCRA Executive Board reserves the authority to impose additional disciplinary measures as it deems appropriate, up to and including permanent suspension of membership, permanent exclusion from SSCRA facilities, and a permanent ban on participation in all SSCRA sanctioned activities.

9.4 Purpose

This provision is adopted to ensure the integrity, safety and orderly operation of the SSCRA and to protect the collaborative spirit of its membership community.

ARTICLE X – VOTING OF FUNDS

10.1 Any expenditure not covered in the approved budget which is in excess of one hundred dollars (\$100.00) must be approved by the Executive Committee prior to the funds being committed.

10.2 Any project or expenditure that is “capital” in nature must be approved by the Executive Committee, even if already approved in the budget.

ARTICLE XI – RULES OF ORDER

11.1 Robert’s Rules of Order Newly Revised shall be the final authority as to parliamentary procedure, insofar as they do not conflict with any provisions of the Articles of incorporation, these Bylaws, policies or procedures adopted by the Board of Directors or the general membership or laws applicable to non-profit corporations and Associations.

ARTICLE XII – AMENDMENT

12.1 These Bylaws shall not be amended, added to, or suspended except upon approval by three-quarters ($\frac{3}{4}$) of members present at a regular or special membership meeting following at least fourteen (14) days’ notice of such meeting.

DATED at the City of Saskatoon, In the Province of Saskatchewan, This 29th Day of September, A.D. 2025.

“Udi Saadon”

“Christine Scanlon”

President

~~Recording Secretary~~ Treasurer

